

INTERNSHIP PROGRAM APPLICATION

BASIC INFORMATION

Name _____ Permanent Address _____
 Email(s) _____ City/State/Zip _____
 Mobile Phone Number _____ School _____
 Graduation Date _____ City/State/Zip _____
 Academic Major(s) _____ Academic Minor(s) _____
 Campus Activities _____
 Other Languages? Yes No (If yes, please list) _____

AREA OF INTEREST

Please indicate your top 3 choices for your internship, using 1 as your first choice, 2 as your second, and 3 as your third.

____ Affiliate Relations, External Affairs, Advocacy, & Policy Internship ____ NGLCC Global Internship
 ____ Corporate Relations & Supplier Diversity Internship ____ Meetings & Events Internship
 ____ Digital Media & Communications Internship ____ Other (Specify) _____

AVAILABILITY

NGLCC's regular office hours are from 9am-6pm ET Monday through Friday.

If matching your internship to a school's semester/term, please indicate those dates. Also, please attach your daily schedule of availability (if applicable). Preference may be given to those who have a wider pattern of time available.

Monday	Tuesday	Wednesday	Thursday	Friday

Approximate Start Date _____ End Date _____

Please ensure NGLCC is provided the following documents to complete your internship application:

____ Resume ____ Cover Letter ____ Writing Sample ____ References

AUTHORIZATION

I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of my internship at any point in the future if I am chosen. I authorize the verification of any or all information listed above and included with my application materials.

Signature _____ Date _____

For more information regarding the NGLCC internship program, contact internships@nglcc.org